

FY 2025 FMO/UAS Year-End Contact List

Accounts Payable

845-8362

AP-help@tamu.edu

Account Receivables

IPayment

ipay@tamu.edu

Stacie Sodolak

845-4509

ssodolak@tamu.edu

Account Receivable Write-Offs Form 3

<https://it-lf-ecmf.tamu.edu/Forms/Year-End-Form-3>

Stacie Sodolak

845-4509

ssodolak@tamu.edu

Account Receivable Form 5

<https://it-lf-ecmf.tamu.edu/Forms/Year-End-Form-5>

Stacie Sodolak

845-4509

ssodolak@tamu.edu

State Holds

ar@tamu.edu

Stacie Sodolak

845-4509

ssodolak@tamu.edu

Operational Accounting

Corrections

corrections@tamu.edu

Alan Stilley

458-7769

astilley@tamu.edu

Departmental Budget Request

Linda Kettler

845-0978

l-kettler@tamu.edu

Deficit Account Balances

Linda Kettler

845-0978

l-kettler@tamu.edu

Financial Reporting

FD-403: Inventory of Consumable Supplies and Material and Items for Resale

<https://it-lf-ecmf.tamu.edu/Forms/FD-403>

Kat McLelland

458-0235

financial-reporting@tamu.edu

Prepaid Expense/Deferred Revenue

https://it-lf-ecmf.tamu.edu/Forms/Prepaid-Expense_Deferred-Revenue

845-8107

financial-reporting@tamu.edu

Property Management

Property

458-7768

property@tamu.edu

TDP Transfer Departmental Property on-line – Use Canopy for transfers

Form FDP-402

<https://it-lf-ecmf.tamu.edu/Forms/FDP-402>

Preliminary Fixed Assets P-Card and Non-PO purchases

https://fmo.tamu.edu/property/_media/canopy-creating-preliminary-fixed-asset.pdf

Form FDP-4

<https://it-lf-ecmf.tamu.edu/Forms/FDP-4>

Form FDP-411

https://fmo.tamu.edu/property/_media/fdp411a.pdf

Form FDP-414

https://fmo.tamu.edu/property/_media/fdp414.pdf

Sponsored Projects (Grants and Contracts - 160xxx or 4xxxxx Accounts)

For accounts administered by Texas A&M Sponsored Research Services (SRS); shown on Screen 006 with OSRS flag=Y.

- Contact the Accountant Resp (Project Administrator) shown on Screen 008 in FAMIS for any questions regarding year-end transactions and cut-off.
- For accounts administered by Texas A&M University – FMO:

Greg Allen

845-8117

g-allen@tamu.edu